

PFA 2007-2008  
General Board Meeting  
August 9<sup>th</sup>, 2007

Those in Attendance: Dayna Murphy, Katie Lee, Sylvia Matheny, Lara O'Dell, Kim Whigham, Ellen Ahlers, Denise Scroggins, Sally Berg, Judy Good, Kathy Hofmeister, Joanne Hinkes, Lisa Verona, Mary McNulty, Beth Brogan, Kim Delehanty, Stacy Jerger, Teresa Whitlock, Karen Otolski, Ann Timmons, Mary Conway, Kathy Gray, Martin Erlenbaugh.

President began the meeting with a prayer and introduction of new executive officers.

Katie Lee passed out the 2007-2008 budget.

President discussed upcoming events:

**Teacher luncheon Monday, August 13<sup>th</sup>**

- A sign-up sheet was passed around for providing lunch/dinner for the teachers.

**Back to School night**

- Volunteers were requested to "mentor" new families. "Mentors" should report to the Providence room between 4pm and 7pm. Also, it was suggested that the Wellness Center be open for new families to visit. The PFA table needs to be man before 4pm. Katie Lee will have change available for tables.

**First day of school**

- Volunteers are needed to help with car pool especially A/B lines and also collecting forms at the office door.

**PFA Meetings for the year are as follows:**

**General Meetings**

- August 23<sup>rd</sup> @6pm
- September 13<sup>th</sup> @6pm
- November 6<sup>th</sup> @6pm
- January 15<sup>th</sup> @6pm
- April 22nd @6pm

**Executive Meetings**

- August 9<sup>th</sup> @7pm
- October 9<sup>th</sup> @1pm
- December 4<sup>th</sup> @1pm
- February 12<sup>th</sup> @1pm

**PTO Manager**

- Dayna Murphy explained that this is a web site that can track volunteers by event and /or hours. It will be a way to record all volunteers for the school and parish.

### **Funfest**

- Scheduled for September 22<sup>nd</sup> and PFA volunteers are needed to man a table.

## **Board Members were introduced and discussed their positions as follows:**

### **In-School Enrichment**

- Martin Erlenbaugh stated that four are scheduled for this year.

### **After-School Enrichment**

- Per Kim Whigham, new this year to the program is a chess club starting September 10<sup>th</sup>.

### **Pioneer Day**

- Martha Marshall is looking for volunteers!

### **Head Teacher Liaison**

- Ellen Eaken is new this year and will be at Back to School night.

### **Book Fair**

- A date has not yet been set on the calendar but it is usually the first week in December. Lisa Sprunger and Doris Edwards will chair.

### **Sportswear**

- Ann Timmons discussed all the new “non-uniform” items that will be available at Back to School night including T-shirts, hats, window clings and cinch bags. Sweatshirts with the new logo will not be ready. To make sportswear available at more events, Ann is looking for volunteers to sell throughout the year.

### **Gym Uniforms**

- Ellen Ahlers reported some of the new uniforms were in but others would need to be ordered.

### **Public Relations**

- Janet Calandro will help change this position. She will work with the new marketing committee to promote St. Matthew in the paper.

### **Trash Bags**

- Stacy Jerger and Teresa Whitlock requested volunteers to help man the bus barn for the first two weeks. All trash bags are \$8 each. Eighth grade will get \$1.50 per roll only after selling the requested 24.

### **Lost & Found**

- Sally Berry new to our school has volunteer for this position.

### **School Supplies**

- Kathy Hofmeister reported that pre-ordered supplies will be delivered and stored in the gym. The boxes will be available for pick-up at Back to School night.

### **Grandparent's Day**

- Jeri Sauer will organize this day scheduled for September 21<sup>st</sup>, 2007.

### **Chili Supper**

- Joanne Hinkes and Lisa Verona, also new to the school, will chair this event. They are asking for one parent from each grade to volunteer.

### **Pancake Breakfast**

- Denise Scroggins and Michelle Wetli will provide information at future meetings.
- President discussed the new marketing committee's mission of promoting St. Matthew to attract new families and keep current families. They are working on a new logo which has not been approved. Red polo shirts with the old logo are still available at the uniforms stores and still acceptable as dress code.
- Stacy Jerger motioned for the meeting to be adjourned and Teresa Whitlock second.
- Next Meeting is scheduled for August 23<sup>rd</sup> at 6pm in the school gym.

These notes respectfully submitted August 20, 2007 by Sylvia Matheny, Recording Secretary.